

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ November 19, 2019**

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Johnson, Cm. Scherer, Cm. Hartwick and Pres. Kotz. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, City Assistant Engineer, Water Supervisor, Wastewater Supervisor, Fire Chief, Museum Director, Public Works Superintendent, Police Chief, Park & Rec Supervisor and Library Director.

APPROVAL OF MINUTES OF NOVEMBER 5, 2019 REGULAR COUNCIL MEETING.

Cm. Becker moved, seconded by Cm. Scherer to approve the November 5, 2019 minutes. Motion carried.

PUBLIC HEARINGS

*a. Public hearing on 2020 budget.*

Pres. Kotz opened the Public Hearing. After three calls without comments, the public hearing was closed.

Cm. Becker moved, seconded by Cm. Johnson to approve adoption of 2020 City, Sewer, Water and Stormwater budgets. Motion carried on a unanimous roll call vote.

Cm. Hartwick moved, seconded by Cm. Scherer to approve Resolution confirming levy \$7,963,383.33 and for the rate of \$8.594033257 for City purposes. Motion carried on a unanimous roll call vote.

Cm. Hartwick moved, seconded by Cm. Becker to approve Resolution confirming total levy to be collected \$23,364,858.01 and approving overall gross tax rate \$25.215207966. Motion carried on a unanimous roll call vote.

Cm. Becker moved, seconded by Cm. Johnson to approve Resolution adopting stormwater rates of \$8.75 bi-monthly for 2020. Motion carried on a unanimous roll call vote.

Cm. Hartwick moved, seconded by Cm. Scherer to approve special assessments/charges and delinquent bills to be included in the 2019 tax roll, \$15,054.51. Motion carried on a unanimous roll call vote.

*b. Public hearing on vacating a portion of alley between Roosevelt and Cloute Streets.*

Pres. Kotz opened the Public Hearing. After three calls without comments, the public hearing was closed. Refer to item 9-a below.

PUBLIC COMMENT

Josh Jones, 1438 Endl Blvd addressed the Council regarding the sewer claim that will be addressed by Council. He had a sewer backup occur in 2014 and at that time the City reimbursed him for expenses. He submitted a claim to the City's insurance this year and it was denied.

PETITIONS, REQUESTS AND COMMUNICATIONS

*a. Request by Driftskipper Snowmobile Club to mark trail in Klement Business Park.*

Manager Trebatoski reviewed the annual request without any concerns or comments from Departments.

Cm. Scherer moved, seconded by Cm. Hartwick to approve the annual request by Driftskipper Snowmobile Club to mark trail in Klement Business Park. Motion carried.

#### RESOLUTIONS AND ORDINANCES

None.

#### REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Plan Commission meeting held November 12, 2019.*
- b. *Minutes of Tourism Commission meeting held August 15, 2019.*
- c. *Minutes of Historic Preservation Commission meeting held October 14, 2019.*

Cm. Hartwick moved, seconded by Cm. Scherer to accept and file the Reports of Officers, Boards and Committees. Motion carried.

#### UNFINISHED BUSINESS

- a. *Order vacating a portion of alley between Roosevelt and Cloute Streets.*

Manager Trebatoski reviewed the Resolution adopted by Council and the public hearing held on this date. No comments or concerns were presented by the public.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the order to vacate a portion of alley between Roosevelt and Cloute Streets. Motion carried on a unanimous roll call vote.

- b. *Review and approve solar option for Fire Station, and update on renovation and expansion project.*

Chief Rausch presented options for solar panels on the future, renovated Fire Station. Rausch is recommending Option B which will provide 88% of the current usage or at least 44% of project usage. If approved, this information will return to Council during the bid package.

Cm. Hartwick moved, seconded by Cm. Becker to approve solar option B for Fire Station and update on renovation and expansion project. Motion carried on a unanimous roll call vote.

#### NEW BUSINESS

- a. *Request for 2020 purchase of utility vehicle, attachments and mower for Parks Department as budgeted.*

Park and Rec Director Scott Lastusky presented the option to purchase a John Deere Utility vehicle with attachments and present a purchase order to the vendor in December. Presenting the purchase order in December will avoid a price increase effective in January.

Cm. Hartwick moved, seconded by Cm. Becker to approve the request for 2020 purchase of John Deere Utility vehicle with attachments including the snowblower attachment and the SCAG mower from the vendors noted for Parks Department as budgeted in the 2020 CIP not to exceed \$44,795.49 from Watertown vendor. Motion carried on a unanimous roll call vote.

- b. *Review and approve 2020 Small Animal Collection Contract with Jefferson County Humane Society.*

Manager Trebatoski reviewed the annual contract that represents an increase of 2.3%. The rate is based on a per capita rate. A discount is available if the full amount of the contract is paid in January.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the 2020 Small Animal Collection Contract with Jefferson County Humane Society for \$33,323.66. Motion carried on a unanimous roll call vote.

#### MISCELLANEOUS

*a. Approve Special Event for Riverwalk Tree Lighting and Caroling on November 30, 2019 at the Riverwalk Plaza.*

Clerk Ebbert reviewed the submission. No comments or concerns were presented by Departments.

Cm. Becker moved, seconded by Cm. Johnson to approve the Special Event for Riverwalk Tree Lighting and Caroling on November 30, 2019 at the Riverwalk Plaza. Motion carried.

*b. Disallowance of claim for sewer backup.*

Clerk Ebbert presented the recommendation from insurance carrier, EMC Insurance to disallow the claim as EMC did not find the City liable for the claim. When the Public Works Department cleared the lines, they found shop rags and grease. Staff will follow up to provide public education and check the lines to see if there are areas that can be corrected to avoid future backups in this section of the City.

Cm. Scherer moved, seconded by Cm. Becker to approve the disallowance of claim for sewer backup. Motion carried.

*c. City, Sewer, Water and Stormwater Utility Financial Statements as of October 31, 2019.*

Cm. Hartwick moved, seconded by Cm. Scherer to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of October 31, 2019. Motion carried.

#### CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

*a. Verified claims.*

Cm. Becker moved, seconded by Cm. Scherer to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

#### ADJOURNMENT

Cm. Johnson moved, seconded by Cm. Becker to adjourn. Meeting adjourned at 8:03 pm.

---

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

---

PRESIDENT OF THE COUNCIL